



CANON MWAKA ANDREA MWAKA

NEVER TIRE DOING GOOD

ADMISSION PROCEDURES;

It is our pleasure that you choose CAMS as the next step in your child's education. We appreciate that opting the right school is one of the most important decisions a parent can make and we value the confidence and trust that you place in our school.

Students receive an offer after successfully completing the school's admission process.

A: To begin the application process, please complete the CAMS Application Form.

B: After completing the Application form, the form should be sent to the address provided.

C: To finalize the enquiry process, the admission fee is required along with the documents. To pay this fee, families may pay by bank via the details provided.

Documents to be submitted with Application form.

- Progress Report
- Copy of Birth Certificate
- Passport Photos
- Leaving / Transfer certificate

D: Once the admission form is opened. The parent/guardian will be contacted for the placement assessment, In conjunction with previous school reports, the

placement assessment tools are designed to determine a student's readiness for the CAMS programs including any Intensive English language training and/or special needs support for which no additional fees are charged.

E: After a student is assessed, the complete file is forwarded to the appropriate Admissions Committee for review before a final admissions decision is made by **The Deputy Head of the Early Years** or **Deputy Head of the Primary** or **The Deputy Head of the Secondary Department** will test all students applying for a places. The process is completed as quickly as possible, however the time between assessment and notification of the admissions decision varies depending on the applicant's level of education.

F: Once an admissions decision is made, possible outcomes include the student being:

- Accepted
- provisionally accepted (based on reports alone)
- conditionally accepted (with academic or social concerns to be monitored)
- Waitlisted (due to no seat)
- Denied Admission (for academic or social concerns beyond the scope of the program)

